

Surname, first name of applicant

## Maintaining alert lists for the event of a major incident or disaster

Legal basis: Sections 2, 3 and 5 of the state disaster control act of Baden-Württemberg (LKatSG BW),  
Section 28 Para. 2 of the Baden-Württemberg state hospital act (LKHG)

Data protection directive: EU General Data Protection Regulation (GDPR), Article 6 Para. 1 (c) and (e)

To meet the requirements of Sections 2, 3 and 5 LKatSG BW and Section 28 Para. 2 LKHG BW, the University Medical Center Freiburg, as a statutory body and publicly funded emergency hospital, is obliged to ensure healthcare provision for the general populace at all times and in all circumstances. This obligation also applies particularly in the event of an internal or external major incident or disaster. The Medical Center can only fulfil this statutory operator's obligation if it maintains and regularly updates special action and alert plans for this purpose.

Solely for this reason, a special list is maintained containing employees' place of residence and telephone numbers (landline **and** mobile). The place of residence is taken from the data already stored in SAP, or from the applicant data if this is yet to be stored. Applicants' telephone numbers must be provided directly using this form.

Administrative measures are taken to protect the list from unauthorised access, and the list will be used solely to alert employees in the event of a major incident or disaster. It is therefore **not** available for other internal purposes.

The collection of the required information is limited to the minimum necessary as stipulated by the EU GDPR in order for the Medical Center to be able to fulfil its obligations as an operator in accordance with Sections 2, 3 and 5 LKatSG BW and Section 28 Para. 2 LKHG BW. The collection and processing of the data obtained in this way is expressly permitted in accordance with Article 6 Para. 1 (c) and (e) EU GDPR.

Every employee of the Medical Center is therefore obliged to provide the following contact information:

<b>Landline telephone number</b> including area code (please indicate if you do not have one)	
<b>Mobile telephone number</b> including network prefix (please indicate if you do not have one)	

You must notify department G4, staff support division, of any changes to your telephone number(s) unprompted and within 4 weeks' time, stating your name, staff number and new telephone number(s) and the subject "Disaster control". This can be done either via email to [g4.katastrophenschutz@uniklinik-freiburg.de](mailto:g4.katastrophenschutz@uniklinik-freiburg.de) or via regular post.

The data requested will be handled in accordance with all applicable data protection legislation and will be used solely to notify the staff concerned either manually or automatically via telephone in the event of an internal or external major incident or threat affecting the Medical Center.

By signing, you confirm that you have read and understood the content of this form and that the information you have provided is correct.

Date

X

Signature of applicant